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GENERAL NOTICES • ALGEMENE KENNISGEWINGS

DEPARTMENT OF TRANSPORT

NOTICE 3689 OF 2025

transport
Department:
Transport
REPUBLIC OF SOUTH AFRICA

2030 NDP

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NOTICE REGARDING OPERATION OF NON-SCHEDULED INTERNATIONAL FLIGHTS TRANSPORTING PASSENGERS TO SOUTH AFRICA.

1. In terms of section 103 of the Civil Aviation Act, 2009 (Act No. 13 of 2009), the Department of Transport has the responsibility to regularly conduct analysis of the level of threat to civil aviation and to initiate such action by air carriers, airports, providers of security services, and other organizations involved in the implementation of aviation security measures under the National Aviation Security Programme as is sufficient to counter effectively the perceived level of threat.

2. In line with this obligation, the Department of Transport (DOT), in collaboration with the Security Structures of South Africa, has conducted an analysis of the threat to civil aviation and State Security posed by passengers transported on non-scheduled international charter flights.

3. The threat is compounded by the fact that the provisions of the Immigration Regulations on Advanced Passenger Processing introduced in 2009 to screen all passengers and crew in advance, travelling to, from, through or within South Africa by air, are not adequately applied to charter operations.

4. To strengthen national security and enforce compliance with applicable legislation, the DOT, in consultation with other relevant Government entities, has decided that all passengers destined for South Africa from other countries must be known in advance of their arrival at the port of entry.

5. In that regard, any aircraft operator intending to transport twenty (20) or more passengers to South Africa by an aircraft not operating scheduled air services, must submit the passenger and crew manifest in advance, which must contain the following:
   a. full names of the person;
   b. residential address and contact details;
   c. aircraft callsign/ID;
   d. aircraft registration;
   e. departure aerodrome (including point of origin);
   f. time of departure;

g. destination;
h. purpose of the trip;
i. address and contact details in South Africa;
j. the date expected to leave South Africa;
k. mode and identification of transport to be used to depart South Africa.

6. The passenger and crew manifest must be submitted electronically to OPSCentre@dha.gov.za, and copy permits@dot.gov.za at least 72 hours before the intended departure from the point of origin. Upon completion of vetting, a designated Immigration Official shall issue a Passenger and Crew Manifest Clearance Number to the aircraft operator who must include this unique reference number on the flight plan. The Air Traffic and Navigation Services (ATNS) shall not accept any flight plan without Passenger and Crew Manifest Clearance Number.

7. The aircraft operator must ensure that any passenger boarding the aircraft has the required travel documentation.

8. The aircraft operator must ensure that the details and number of passengers and crew on board the aircraft should correlate with the Passenger and Crew Manifest that has been cleared.

9. The DOT reserves the right to request passenger and cargo manifest even if the passengers do not exceed twenty (20) as stipulated in paragraph 5.

10. Failure to comply with the provisions of this Notice shall –
a. render the flight not to be allowed to enter the South African airspace or disembark any passenger in any South African airport;
b. render the aircraft operator to be liable to the applicable penalties as published by Notice in Government Gazette 37679 of 2014, read with Section 332 of the Criminal Procedure Act, 1977 (Act No. 51 of 1977), as well as an administrative penalty under the Civil Aviation Act 13 of 2009;
c. entitle the relevant authority to revoke, suspend, or cancel the authorisation to operate any flight to, within, or from South Africa granted to such aircraft operator.

This notice is valid from the date of publication and shall remain in force until it is withdrawn by notice in the Government Gazette.



MR. MATHABATHA MOKONYAMA
ACTING DIRECTOR-GENERAL
DATE: 09/12/25

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