

Government Gazette
Staatskoerant

REPUBLIC OF SOUTH AFRICA
REPUBLIEK VAN SUID AFRIKA

Regulation Gazette **No. 11927** *Regulasiekoerant*

Vol. 727 **16 January Januarie 2026** **No. 53957**

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AIDS HELPLINE: 0800-0123-22 Prevention is the cure

IMPORTANT NOTICE:

THE GOVERNMENT PRINTING WORKS WILL NOT BE HELD RESPONSIBLE FOR ANY ERRORS THAT MIGHT OCCUR DUE TO THE SUBMISSION OF INCOMPLETE / INCORRECT / ILLEGIBLE COPY.

NO FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.

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government printing
Department:
Government Printing Works
REPUBLIC OF SOUTH AFRICA

HIGH ALERT: SCAM WARNING!!!

TO ALL SUPPLIERS AND SERVICE PROVIDERS OF THE GOVERNMENT PRINTING WORKS

It has come to the attention of the *GOVERNMENT PRINTING WORKS* that there are certain unscrupulous companies and individuals who are defrauding unsuspecting businesses disguised as representatives of the *Government Printing Works* (*GPW*).

The scam involves the fraudsters using the letterhead of *GPW* to send out fake tender bids to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the *Government Printing Works*'. When searching on the Internet for the address of the company that has sent the fake tender document, the address does not exist.

The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction. *GPW* has alerted the relevant law enforcement authorities to investigate this scam to protect legitimate businesses as well as the name of the organisation.

Example of e-mails these fraudsters are using:

PROCUREMENT@GPW-GOV.ORG

Should you suspect that you are a victim of a scam, you must urgently contact the police and inform the *GPW*.

GPW has an official email with the domain as **@gpw.gov.za**

Government e-mails DO NOT have org in their e-mail addresses. All of these fraudsters also use the same or very similar telephone numbers. Although such number with an area code 012 looks like a landline, it is not fixed to any property.

GPW will never send you an e-mail asking you to supply equipment and goods without a purchase/order number. *GPW* does not procure goods for another level of Government. The organisation will not be liable for actions that result in companies or individuals being resultant victims of such a scam.

Government Printing Works gives businesses the opportunity to supply goods and services through RFQ / Tendering process. In order to be eligible to bid to provide goods and services, suppliers must be registered on the National Treasury's Central Supplier Database (CSD). To be registered, they must meet all current legislative requirements (e.g. have a valid tax clearance certificate and be in good standing with the South African Revenue Services - SARS).

The tender process is managed through the Supply Chain Management (SCM) system of the department. SCM is highly regulated to minimise the risk of fraud, and to meet objectives which include value for money, open and effective competition, equitability, accountability, fair dealing, transparency and an ethical approach. Relevant legislation, regulations, policies, guidelines and instructions can be found on the tender's website.

Fake Tenders

National Treasury's CSD has launched the Government Order Scam campaign to combat fraudulent requests for quotes (RFQs). Such fraudulent requests have resulted in innocent companies losing money. We work hard at preventing and fighting fraud, but criminal activity is always a risk.

How tender scams work

There are many types of tender scams. Here are some of the more frequent scenarios:

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to a company to invite it to urgently supply goods. Shortly after the company has submitted its quote, it receives notification that it has won the tender. The company delivers the goods to someone who poses as an official or at a fake site. The Department has no idea of this transaction made in its name. The company is then never paid and suffers a loss.

OR

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to Company A to invite it to urgently supply goods. Typically, the tender specification is so unique that only Company B (a fictitious company created by the fraudster) can supply the goods in question.

Shortly after Company A has submitted its quote it receives notification that it has won the tender. Company A orders the goods and pays a deposit to the fictitious Company B. Once Company B receives the money, it disappears. Company A's money is stolen in the process.

Protect yourself from being scammed

- If you are registered on the supplier databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at **www.gpwonline.co.za**
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the government department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the department in question to ask whether this is in fact correct.

Any incidents of corruption, fraud, theft and misuse of government property in the *Government Printing Works* can be reported to:

Supply Chain Management: Ms. Anna Marie Du Toit, Tel. (012) 748 6292.
Email: **Annamarie.DuToit@gpw.gov.za**

Marketing and Stakeholder Relations: Ms Bonakele Mbhele, at Tel. (012) 748 6193.
Email: **Bonakele.Mbhele@gpw.gov.za**

Security Services: Mr Daniel Legoabe, at tel. (012) 748 6176.
Email: **Daniel.Legoabe@gpw.gov.za**

Closing times for **ORDINARY WEEKLY** *REGULATION GAZETTE* 2026

*The closing time is **15:00** sharp on the following days:*

- **23 December,** Tuesday for the issue of Friday **02 January 2026**
- **02 January,** Friday for the issue of Friday **09 January 2026**
- **09 January,** Friday for the issue of Friday **16 January 2026**
- **16 January,** Friday for the issue of Friday **23 January 2026**
- **23 January,** Friday for the issue of Friday **30 January 2026**
- **30 January,** Friday for the issue of Friday **06 February 2026**
- **06 February,** Friday for the issue of Friday **13 February 2026**
- **13 February,** Friday for the issue of Friday **20 February 2026**
- **20 February,** Friday for the issue of Friday **27 February 2026**
- **27 February,** Friday for the issue of Friday **06 March 2026**
- **06 March,** Friday for the issue of Friday **13 March 2026**
- **13 March,** Friday for the issue of Thursday **20 March 2026**
- **20 March,** Friday for the issue of Friday **27 March 2026**
- **26 March,** Thursday for the issue of Thursday **02 April 2026**
- **01 April,** Wednesday for the issue of Friday **10 April 2026**
- **10 April,** Friday for the issue of Friday **17 April 2026**
- **17 April,** Friday for the issue of Friday **24 April 2026**
- **22 April,** Wednesday for the issue of Thursday **30 April 2026**
- **30 April,** Thursday for the issue of Friday **08 May 2026**
- **08 May,** Friday for the issue of Friday **15 May 2026**
- **15 May,** Friday for the issue of Friday **22 May 2026**
- **22 May,** Friday for the issue of Friday **29 May 2026**
- **29 May,** Friday for the issue of Friday **05 June 2026**
- **05 June,** Friday for the issue of Friday **12 June 2026**
- **11 June,** Thursday for the issue of Friday **19 June 2026**
- **19 June,** Friday for the issue of Friday **26 June 2026**
- **26 June,** Friday for the issue of Friday **03 July 2026**
- **03 July,** Friday for the issue of Friday **10 July 2026**
- **10 July,** Friday for the issue of Friday **17 July 2026**
- **17 July,** Friday for the issue of Friday **24 July 2026**
- **24 July,** Friday for the issue of Friday **31 July 2026**
- **31 July,** Friday for the issue of Friday **07 August 2026**
- **06 August,** Thursday for the issue of Friday **14 August 2026**
- **14 August,** Friday for the issue of Friday **21 August 2026**
- **21 August,** Friday for the issue of Friday **28 August 2026**
- **28 August,** Friday for the issue of Friday **04 September 2026**
- **04 September,** Friday for the issue of Friday **11 September 206**
- **11 September,** Friday for the issue of Friday **18 September 2026**
- **17 September,** Thursday for the issue of Friday **25 September 2026**
- **25 September,** Friday for the issue of Friday **02 October 2026**
- **02 October,** Friday for the issue of Friday **09 October 2026**
- **09 October,** Friday for the issue of Friday **16 October 2026**
- **16 October,** Friday for the issue of Friday **23 October 2026**
- **23 October,** Friday for the issue of Friday **30 October 2026**
- **30 October,** Friday for the issue of Friday **06 November 2026**
- **06 November,** Friday for the issue of Friday **13 November 2026**
- **13 November,** Friday for the issue of Friday **20 November 2026**
- **20 November,** Friday for the issue of Friday **27 November 2026**
- **27 November,** Friday for the issue of Friday **04 December 2026**
- **04 December,** Friday for the issue of Friday **11 December 2026**
- **10 December,** Thursday for the issue of Friday **18 December 2026**
- **17 December,** Thursday for the issue of Thursday **24 December 2026**
- **23 December,** Wednesday for the issue of Thursday **31 December 2026**

LIST OF TARIFF RATES

FOR PUBLICATION OF NOTICES

COMMENCEMENT: 1 APRIL 2018

NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	**Page Space**	**New Price (R)**
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at R**3026.32** per page.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works** (**GPW**) has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe* Forms. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

Closing Times for Acceptance of Notices

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.

2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website www.gpwonline.co.za

   All re-submissions will be subject to the standard cut-off times.
   All notices received after the closing time will be rejected.

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Petrol Price Gazette	Monthly	Tuesday before 1st Wednesday of the month	One day before publication	1 working day prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00 for next Friday	3 working days prior to publication
Unclaimed Monies (Justice, Labour or Lawyers)	January / September 2 per year	Last Friday	One week before publication	3 working days prior to publication
Parliament (Acts, White Paper, Green Paper)	As required	Any day of the week	None	3 working days prior to publication
Manuals	Bi- Monthly	2nd and last Thursday of the month	One week before publication	3 working days prior to publication
State of Budget (National Treasury)	Monthly	30th or last Friday of the month	One week before publication	3 working days prior to publication
Extraordinary Gazettes	As required	Any day of the week	*Before 10h00 on publication date*	*Before 10h00 on publication date*
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 working days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days **after** submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
North West	Weekly	Tuesday	One week before publication	3 working days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 working days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 working days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 working days prior to publication

GOVERNMENT PRINTING WORKS - BUSINESS RULES

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 working days **after** submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days **after** submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days **after** submission deadline
Mpumalanga Liquor License Gazette	Bi-Monthly	Second & Fourth Friday	One week before publication	3 working days prior to publication

Extraordinary Gazettes

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

Notice Submission Process

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website www.gpwonline.co.za.

5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat* / *Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.

6. The completed electronic *Adobe* form has to be submitted via email to submit.egazette@gpw.gov.za. The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.

7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.

8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.

   8.1. Each of the following documents must be attached to the email as a separate attachment:

      8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.

         8.1.1.1. For National *Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form

         8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.

      8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice. *(Please see Quotation section below for further details)*

      8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order**. Non-Government Printing Works** account customer needs to submit the proof of payment for the notice

      8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. *(Please see the Copy Section below, for the specifications)*.

      8.1.5. Any additional notice information if applicable.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.

10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE.**

11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.

12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

QUOTATIONS

13. Quotations are valid until the next tariff change.

    13.1. ***Take note:*** **GPW**'s annual tariff increase takes place on ***1 April*** therefore any quotations issued, accepted and submitted for publication up to ***31 March*** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.

14. Each quotation has a unique number.

15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.

    15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.

    15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.

16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS**:

    16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.

    16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.

        16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).

17. **APPLICABLE ONLY TO CASH CUSTOMERS:**

    17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.

18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).

19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.

    19.1. This means that **the quotation number can only be used once to make a payment.**

GOVERNMENT PRINTING WORKS - BUSINESS RULES

COPY (SEPARATE NOTICE CONTENT DOCUMENT)

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03

20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.

The content document should contain only one notice. (You may include the different translations of the same notice in the same document).

20.2. The notice should be set on an A4 page, with margins and fonts set as follows:

Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm; Use font size: Arial or Helvetica 10pt with 11pt line spacing;

Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm; Use font size: Arial or Helvetica 10pt with 11pt line spacing;

CANCELLATIONS

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

22. Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

REJECTIONS

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za). Reasons for rejections include the following:

24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.

24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.

24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.

24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

APPROVAL OF NOTICES

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.

26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY

27. The Government Printer will assume no liability in respect of—

27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;

27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;

27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

LIABILITY OF ADVERTISER

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

CUSTOMER INQUIRIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.
GPW has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.
Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.

30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

Payment of cost

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.

32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.

33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.

34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: info.egazette@gpw.gov.za before publication.

35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.

36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.

37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

Proof of publication

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website www.gpwonline.co.za free of charge, should a proof of publication be required.

39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette*(s)

GOVERNMENT PRINTING WORKS CONTACT INFORMATION

Physical Address:	**Postal Address:**	**GPW Banking Details:**
Government Printing Works	Private Bag X85	**Bank:** ABSA Bosman Street
149 Bosman Street	Pretoria	**Account No.:** 405 7114 016
Pretoria	0001	**Branch Code:** 632-005

For Gazette and Notice submissions: Gazette Submissions:	**E-mail:** submit.egazette@gpw.gov.za
For queries and quotations, contact: Gazette Contact Centre:	**E-mail:** info.egazette@gpw.gov.za
	Tel: 012-748 6200
Contact person for subscribers: Mrs M. Toka:	**E-mail:** subscriptions@gpw.gov.za
	Tel: 012-748-6066 / 6060 / 6058
	Fax: 012-323-9574

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. R. 6996 **16 January 2026**

PROMOTION OF NATIONAL UNITY AND RECONCILIATION ACT, 1995 (ACT NO. 34 OF 1995)

REGULATIONS RELATING TO HOUSING ASSISTANCE TO THE TRUTH AND RECONCILIATION COMMISSION IDENTIFIED VICTIMS

The President has, under section 40 of the Promotion of National Unity and Reconciliation Act, 1995 (Act No. 34 of 1995), and after the procedures prescribed in section 27(1) and (2), read with section 4*(f)*(i) of the said Act were complied with, made the Regulations in the Schedule.

SCHEDULE

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ANNEXURE

Form No:
1. Application for housing assistance
2. Certificate by dedicated official

Definitions

1. In these Regulations, any word or expression to which a meaning has been assigned in the Act shall bear the meaning so assigned and, unless the context indicates otherwise—

"application form" means the form provided for in regulation 8(1);

"applicant" means a person who applies for housing assistance in terms of regulation 8;

"approved listed beneficiary" means a listed beneficiary whose application for housing assistance as referred in regulation 8 has been approved by the dedicated official;
"burnt house" refers to a house of a declared victim that was burnt, partly or completely during the conflicts of the past;

"construction" refers to the building of a new house where the house of a declared victim was stolen, destroyed or damaged.
"damaged house" refers to any damage caused by the conflicts of the past to the house of a declared victim including, structural damage or damage to the roof, floor and walls;
"days" means calendar days;
"declared victim" means a person who was declared as such by the TRC;
"dedicated official" means an official of the Department designated by the Director-General to deal with applications for assistance and related functions in terms of these Regulations;
"Department" means the Department of Justice and Constitutional Development;
"dependant and relative of a TRC declared victim" means—
(a) a parent of, or somebody who exercises or exercised parental responsibility over a declared victim;
(b) a person married to a declared victim under any law, custom or belief;
(c) a child of a declared victim or an adopted child of a victim; or
(d) any person to whom a declared victim has or had a legal or customary duty to support;
"Director-General" means the Director-General of the Department;
"Fund" means the President's Fund established under section 42(1) of the Act;
"Fund Administrator" means the officer designated by the Minister under section 42(5) of the Act;
"house" includes a homestead on land allocated to the declared victim in terms of the customary, shelter or tribal land tenure system applicable at that time;
"household" means the members of a family who live together;
"housing assistance" means the assistance provided for in regulation 5;
"listed beneficiary" means a person whose name appears on the register compiled by the dedicated official in terms of regulation 10*(a)* on the basis of applications for reparation and rehabilitation made by TRC declared victims or their relatives or dependents to the TRC in respect of housing assistance which were recommended by the TRC;
"Minister of Human Settlements" means the cabinet member responsible for human settlements at national level;
"once-off housing grant" refers to a once-off payment as determined by the fund administrator to an approved listed beneficiary to reimburse him or her for the expenses or a part thereof already incurred and paid—
(a) for the repairs done in respect of a damaged house;
(b) the replacement of a destroyed or stolen house; or
(c) for a house already upgraded;
"repairs" refers to the fixing or repairing of a damaged or burnt house as a result of the conflicts of the past;
"stolen house" refers to a house from which the declared victim was forcibly removed because of the conflicts of the past;

"the Act" means the Promotion of National Unity and Reconciliation Act, 1995 (Act No. 34 of 1995); and
"the TRC" means the Truth and Reconciliation Commission as defined in the Act.

Authority responsible for application of Regulations

2. (1) The Director-General is responsible for the application and implementation of the Regulations.

(2) The dedicated official is responsible for carrying out the duties and functions set out in the Regulations.

Guiding principles

3. The following principles are applicable:

(a) Housing assistance in terms of these Regulations may only be provided per incident per household of an approved listed beneficiary and therefore only one intervention may be provided to the approved listed beneficiary or per family of an approved listed beneficiary to avoid multiple benefits for a single incident.

(b) The forms of assistance are only available to the approved listed beneficiaries.

(c) Only declared victims who had a housing related incident or who were assessed by the TRC and recommended for housing assistance will benefit from the reparation.

(d) The National Housing Code, 2009 issued in terms of the Housing Act, 1997 (Act No. 107 of 1977) or any other similar documents approved by the Minister of Human Settlements, which set out the underlying policy principles, guidelines and norms and standards which apply to Government's various housing assistance programmes introduced and updated since 1994, will apply to the extent that they are not in conflict with the Regulations.

Beneficiaries

4. (1) The beneficiaries of the housing assistance provided for in these Regulations, are—

(a) an approved listed beneficiary; or

(b) if the approved listed beneficiary is deceased, the persons in the following order of preference—

(i) the spouses of an approved listed beneficiary;

(ii) the children of an approved listed beneficiary, if the approved listed beneficiary is not survived by a spouse; or

(iii) the parents of an approved listed beneficiary, if the approved listed beneficiary is not survived by a child.

(2) Notwithstanding the provisions of subregulation (1)*(b)*, where the approved listed beneficiary is deceased and survived by more than one spouse, child, parent or relative, as the case may be, the once off housing grant or the reimbursement amount will be divided equally and be paid to these beneficiaries.

Housing assistance for beneficiaries

5. (1) The housing assistance may be granted to the approved listed beneficiary in a form of a once-off housing grant or a constructing a new house.

(2) A once-off housing grant is limited to an amount of R183 257.00.

(3) A construction of a new house is limited to an amount determined, from time to time, by the Minister of Human Settlements as per the Military Veteran quantum.

Specifications for construction of houses

6. The following specifications for the construction of a house in terms of the Regulations apply:

(a) The house must comprise 50m^2 of gross floor area with two separate bedrooms, a toilet/bathroom and a combined kitchen/living area;

(b) the whole house must be fitted with ceilings and insulation above the ceilings to ensure compliance with the SANS 10400XA prescripts;

(c) ceramic floor tiles throughout the house;

(d) all internal walls must be plastered and cement rendering on all external walls;

(e) kitchen cupboards must be fitted with an electric twin hob stove for cooking purposes;

(f) a solar hot water device provided and fitted and hot and cold-water supply installed in the whole house;

(g) each house must receive a basic electricity installation compromising at least one light in each room, two lights in the combined kitchen/living area and an electrical plug in each of the bedrooms and two plugs in the combined kitchen and living area;

(h) a single carport with paving; and

(i) a perimeter fence for each property.

Specification for house of person with disabilities

7. (1) In the case of an approved listed beneficiary with a disability, he or she must receive the same facilities as stipulated in the approved norms and standards determined by the Department of Human Settlements in terms of the relevant prescripts.

(2) A house to be constructed for an approved listed beneficiary with a disability must be professionally assessed as indicated in the Regulations in order to determine the exact needs required, which may vary, based on the degree and nature of the disability of the approved listed beneficiary.

(3) The amount of the house to be constructed for an approved listed beneficiary with a disability is limited to R312 006.00 or an amount determined, from time to time, by the Minister of Human Settlements: Provided that where the needs of an approved listed beneficiary with a particular disability exceed the amount determined for this purpose by the Minister of Human Settlements, the amount to be made available must be adjusted accordingly.

(4) The house to be constructed must be built in a manner that complies with the latest prescripts and policies of the Department of Human Settlements.

Application for housing assistance

8. (1) An approved listed beneficiary who needs housing assistance in terms of the Regulations must complete Form 1 of the Annexure to the Regulations and attach the documents required in that Form.

(2) The completed application form and the attachments thereto must be submitted to the dedicated official in the manner indicated on the application form.

(3) The cut-off date to be determined by the Minister by notice in the *Gazette* for the submission of applications must at least provide for a period of 24 months after the date of commencement of the Regulations.

(4) The application form must be available at the offices of the dedicated official and on the websites of the Department.

(5) The dedicated official must assist an approved listed beneficiary who requests assistance to apply for housing assistance in completing the application form and ensure that all the required documents are attached.

Processing of application for housing assistance

9. (1) The dedicated official must, after receipt of an application form verify whether the applicant is a listed beneficiary who qualifies for the housing assistance applied for.

(2) The dedicated official may, in order to verify the information referred to in subregulation (1), require the applicant to provide additional information or documentation reasonably necessary to conduct the verification.

(3) *(a)* The dedicated official must, if he or she finds that the applicant is a listed beneficiary and qualifies for the assistance applied for—

(i) complete a certificate that correspond substantially with Form 2 contained in the Annexure;

(ii) keep a copy of the certificate; and

(iii) record the reasons for the finding.

(b) The dedicated official must, if he or she intends making a finding that the applicant is not a listed beneficiary or does not qualify for the form of assistance applied for, follow the procedure provided for in subregulation (4).

(4) The dedicated official, must upon making a finding referred to in subregulation (3)—

(a) record the reasons for the intended finding in writing; and

(b) inform the applicant orally, if his or her contact particulars are available, and in writing—

(i) of the intended finding; and

(ii) invite the applicant to submit, in writing, within 30 days after receipt of the notice, to the dedicated official, reasons why the intended finding should not be made final.

(5) *(a)* The dedicated official, must after the expiry of the date for the submission by the applicant of the reasons provided for in subregulation (4)*(b)*(ii), make a finding.

(b) The dedicated official, must in writing inform the applicant of the finding and the reasons for the finding.

(c) An applicant who is aggrieved by a finding of the dedicated official may appeal in terms of regulation 12 of the Regulations.

Roles and Responsibilities of Department

10. The responsibilities of the Department are to—

(a) compile a register of approved listed beneficiaries;

(b) manage the processing of applications for housing assistance to the extent indicated in the Regulations;

(c) ensure that the Fund Administrator makes payments in terms of this Regulations; and

(d) provide the accessible and transparent system for recording payments made to beneficiaries and reporting on information relating to the implementation of the Regulations.

Keeping of records

11. The dedicated official must keep proper record of—

(a) the applications for housing assistance received;

(b) other information received in connection with the applications for housing assistance;

(c) documents received in support of the applications for housing assistance;

(d) the findings made in respect of every application received; and

(e) the nature of assistance rendered and the particulars in respect of the occupation of a house.

Appeals by aggrieved persons

12. (1) An applicant who is aggrieved by the findings of a dedicated official may appeal to the Minister.

(2) The appeals referred to in subregulation (1)—

(a) may be made at any time but not later than 60 days after receipt of the notification of the findings of the dedicated official in terms of these Regulations;

(b) must be in writing;

(c) must indicate the reasons why the person is aggrieved; and

(d) must, where possible, be accompanied by documents as proof for the reasons why the person is aggrieved.

(3) The appeal must be submitted to the Minister in one of the following manners:

(a) by registered post;

(b) by hand delivery to the Office of the Minister; or

(c) by e-mail, in which case proof of the transmission must be retained.

Processing of appeals

13. (1) *(a)* The dedicated official must, within 3 days, upon notification by the Minister of an appeal received as provided for in regulation 12, submit to the Minister the documents in his or her possession relevant to the findings, together with his or her reasons for the decision.

(2) The Minister may, in order to make a finding regarding an appeal, make any enquiries to make a finding in terms of the Regulations.

(3) The Minister must, within 60 days after receipt of an appeal, make a finding regarding an appeal and inform the aggrieved person in writing of his or her finding.

(4) The Minister or the relevant authority must inform the applicant of the remedies available in terms of the Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000).

Application and period of application

14. (1) These Regulations shall apply for a period of five years from the date of commencement thereof.

(2) Despite the expiry of these Regulations, the dedicated official must, in respect of an application received before the date of expiry of these Regulations, apply the Regulations as if the Regulations have not expired.

Short title

15. These Regulations are called the Regulations Relating to Housing Assistance to the Truth and Reconciliation Commission Identified Victims, 2025.

ANNEXURE 1

FORM 1
APPLICATION FOR HOUSING ASSISTANCE
[Regulation 8]

READ THIS FIRST
Only a person who–
(a) has been identified as a declared victim by the Truth and Reconciliation Commission (TRC) and had a housing related incident or was assessed by the TRC and recommended for housing assistance; **or**
(b) is a dependant and relative of a declared victim, and wish to apply for housing assistance, may receive assistance.

Certified copies of all required documents confirming the information given in this form, for example, identity document must be attached to this application form, otherwise your application will not be considered.

A. PARTICULARS OF APPLICANT			
1. Title:	(Mr, Miss, Mrs, Dr)		
2. Surname:			
3. First Names:			
4. ID number:		5. Date of birth:	
6. Gender:	Male / Female /Other		
7. Contact details:	Home address / Home address of other person (if applicable): *(State below the address where you live and to which mail may be sent. If you do not have an address, state the address of another person who can be contacted, e.g. place of worship, school, community leader, etc.)* …… …… …… ……		
	Postal address / Postal address of other person (if applicable): …… …… …… ……		
Telephone Numbers:	Home: ( ) …… Work: ( ) ……... Cell no: ……		
Email address:			

8. (a) Are you completing this form as a dependant of a declared victim?

YES/NO

(b) If you are completing this form as a dependant of a declared victim, also complete parts B.1 and B.2 below.

9. If you are applying for assistance, complete the following:

(a) Are you a declared victim?

YES/NO

(b) If you are not a declared victim—

(i) what is the name of the declared victim?

……

(ii) are you a relative or dependant of a declared victim?

YES/NO

(c) If you are a relative or dependant of a declared victim, what is your relationship with the declared victim: ..…… (indicate the nature of the relationship, e.g.: are you the spouse, child, grandchild or sibling of a declared victim). Attach proof of relations.

10. (a) If you are applying for assistance, do you have any disability?

YES/NO

(b) If yes, give details of the disability:

…….....……
……
……
……

……
Signature Date: ……..

B. 1 PARTICULARS OF THE LISTED BENEFICIARY

Complete *this part only if you are applying for assistance* ***as a listed beneficiary or dependant and relative of a declared victim****. Indicate here the particulars of the listed beneficiary.*

1. Title: (Mr, Miss)
2. Surname:
3. First Names:

4. ID number:	5. Date of birth:
6. Gender:	Male / Female
7. Contact details:	Home address / Home address of other person (if applicable): *(State the address of where the listed declared victim who needs assistance lives and to which mail may be sent. If he or she does not have an address, state the address of another person who can be contacted, e.g. place of worship, school, community leader, etc.)* …… …… …… …… Postal address / Postal address of other person (if applicable): …… …… …… ……
Telephone Numbers:	Home: ( ) …… Work: ( ) …….. Cell no: ( ) ……
Email address:	

8. Is the applicant who needs assistance:

(a) A listed beneficiary?

YES/NO

(b) If he or she is not a listed beneficiary—

(i) what is the name of the listed beneficiary?

……

(iii) is he or she a relative or dependant of a listed beneficiary?

YES/NO

(c) If he or she is a relative or dependant of a listed beneficiary, what is his or her relationship with the listed beneficiary: …..……..... (for example: are you the spouse, child, grandchild or sibling of a listed beneficiary – attach proof of relations).

9. (a) Does the listed beneficiary have any disability?

YES / NO

(b) If yes, give details of the disability:

……..……
……..……
……

10. **Details of the incident that led to the destruction /damage/loss of the house/homestead:**

(a) Where was the house/homestead situated (provide physical address if available):
.....
(b) Provide the type of the house /homestead:.....
(c) Did the listed beneficiary own the house or was the house allocated to the listed beneficiary?

OWN		**ALLOCATED**	

(attach proof such as the Deed of grant, Permission to Occupy, if available)

(d) Who owned the house if the house was not owned or allocated to the listed beneficiary?

(e) Describe how was the house was damaged/destroyed/burnt/lost:
……
……
……
……
(f) Date/year the house was damaged/destroyed/burnt/lost:
……
(g) List the persons who were living in the house at that time and their relationship to the listed beneficiary:
……
……
……

Signature……. Date……..

B.2 FORMS OF ASSISTANCE APPLIED FOR

The forms of assistance are a once-off housing grant or construction of a new house

FORMS OF ASSISTANCE

1. Tick the appropriate box

1.	Construction of a new house	
2.	Once-off housing grant	

2. Attach Bank confirmation letter of the applicant or listed beneficiary in whose bank account the money is to be paid:

C. CERTIFICATION

I, ……., hereby certify that the information which I have provided above is correct and to the best of my knowledge true. I hereby give permission to the Department of Justice and Constitutional Development to verify the correctness of any of my statements. I know that I can be prosecuted if I knowingly give false information.

……
Signature of applicant Date:…….

D. INDEMNITY

I, ……., understand that the Department of Justice and Constitutional Development cannot be held responsible for any misuse of funds provided to me as a once-off housing grant. As a recipient of these funds, I understand that it is my responsibility to use them for their intended purpose and to ensure that they are not used inappropriately.

Signature of applicant:……

Date:……

NOTE

The application form must, after completion, be submitted to the dedicated official–

(a) electronically to the following addresses:…….**@justice.gov.za**; or

(b) by registered post to the following address: The Head: TRC Unit, The Department of Justice and Constitutional Development, Private Bag X81, Pretoria, 0001.

FORM 2
CERTIFICATE BY DEDICATED OFFICIAL
[Regulation 9(3)*(a)*(i)]

(***This form must be completed by the dedicated official (an official in the TRC Unit) when verifying whether the applicant who needs assistance is a declared victim or a relative or dependant of a declared victim)***

** Mark appropriate block with an X*

A. PARTICULARS OF THE APPROVED LISTED BENEFICIARY IN TERMS OF REGULATION 19	
Name of person who needs assistance:	
ID number:	
Date of birth:	
Date application received:	

B. VERIFICATION BY DEDICATED OFFICIAL		
The person mentioned in Part A is a–		
(a) Approved Listed Beneficiary:	***Yes / No**	
	TRC reference check	**Yes / No**
	TRC reference number of declared victim	
	Additional documents / Information received	**Yes / No**
	If Yes, specify	

Or

(b) RELATIVE OF AN APPROVED LISTED BENEFICIARY ***Yes / No**
His or her relationship with the approved listed beneficiary is as follows:

……
……

Or

(c) DEPENDANT OF AN APPROVED LISTED BENEFICIARY: ***Yes / No**
The basis of his or her dependency on the approved listed beneficiary is as follows:

……
……...

C. RECOMMENDATION BY DEDICATED OFFICIAL

D. PARTICULARS OF DEDICATED OFFICIAL

Name and surname: .....

…….
Signature of dedicated official Date stamp:

DEPARTEMENT VAN JUSTISIE EN STAATKUNDIGE ONTWIKKELING

NO. R. 6996 **16 Januarie 2026**

WET OP DIE BEVORDERING VAN NASIONALE EENHEID EN VERSOENING, 1995 (WET NO. 34 van 1995)

REGULASIES BETREFFENDE BEHUISINGSONDERSTEUNING AAN DIE SLAGOFFERS WAT DEUR DIE WAARHEIDS- EN-VERSOENINGSKOMISSIE GEÏDENTIFISEER IS

Die President het onder artikel 40 van die Wet op die Bevordering van Nasionale Eenheid en Versoening, 1995 (Wet No. 34 van 1995), en na daar aan die prosedures voorgeskryf in artikel 27(1) en (2), saamgelees met artikel 4(*f*)(i) van sogenoemde Wet, voldoen is, die Regulasies in die Bylae gemaak.

BYLAE

INHOUDSOPGAWE

1. Woordomskrywings
2. Owerheid verantwoordelik vir toepassing van Regulasies
3. Leidende beginsels
4 Begunstigdes
5. Behuisingsbystand vir begunstigdes
6. Spesifikasies vir konstruksie van huise
7. Spesifikasies vir huis van ’n gestremde persoon
8. Aansoek vir behuisingsbystand
9. Verwerking van aansoek vir behuisingsbystand
10. Rol en verantwoordelikhede van Departement
11. Hou van rekords
12. Appèl deur benadeelde persone
13. Verwerking van appelle
14. Aansoek en aansoektydperk
15. Kort titel

AANHANGSEL

Vorm No.:
1. Aansoek vir behuisingsbystand
2. Sertifikaat deur toegewyde beampte

Woordomskrywings

1. In hierdie Regulasies het enige woord of uitdrukking waaraan ’n betekenis in die Wet toegewys is, daardie betekenis en, tensy die samehang anders aandui, beteken—

"aansoeker" ’n persoon wat aansoek doen vir behuisingsbystand kragtens regulasie 8;

"aansoekvorm" die vorm waarvoor in regulasie 8(1) voorsiening gemaak word;
"afhanklike en familielid van 'n WVK verklaarde slagoffer" beteken—
(a) 'n ouer of, iemand wat ouerlike verantwoordelikhede oor 'n verklaarde slagoffer uitoefen of uitgeoefen het;
(b) 'n persoon wat aan 'n verklaarde slagoffer onder enige wet, gebruik of oortuiging getroud is;
(c) 'n kind van 'n verklaarde slagoffer of 'n aangenome kind van 'n slagoffer; of
(d) enige persoon waaraan 'n verklaarde slagoffer 'n regtelike of gebruiklike plig het om hul te onderhou;
"behuisingsbystand" die bystand waarvoor in regulasie 5 voorsiening gemaak is;
"beskadigde huis" verwys na enige skade wat die konflikte van die verlede aan die huis van 'n verklaarde slagoffer, veroorsaak het, met inbegrip van strukturele skade of skade aan die dak, vloer en mure;
"dae" kalenderdae;
"Departement" die Departement van Justisie en Staatkundige Ontwikkeling;
"die Wet" Wet op die Bevordering van Nasionale Eenheid en Versoening, 1995 (Wet No. 34 van 1995);
"die WVK" die Waarheids- en- versoeningskommissie soos in die Wet omskryf;
"Direkteur-generaal" die Direkteur-generaal van die Departement;
"Eenmalige behuisingstoelaag" verwys na 'n eenmalige betaling soos deur die fonds administrateur bepaal aan 'n goedgekeurde gelyste begunstigde om hom of haar te vergoed vir die uitgawes of deel daarvan reeds aangegaan en betaal—
(a) vir die herstelwerk te aansien van 'n beskadigde huis;
(b) die vervanging van 'n huis wat vernietig of gesteel is; of
(c) vir 'n huis wat reeds opgegradeer is;
"Fonds" die President's Fonds wat kragtens artikel 42(1) van die Wet ingestel is;
"Fonds Administrateur" die beampte wat deur die Minister onder artikel 42(5) van die Wet aangewys is;
"gebrande huis" verwys na 'n huis van 'n verklaarde slagoffer wat gedeeltelik of heeltemal, tydens die konflikte van die verlede gebrand is;
"gelyste begunstigde" 'n persoon wie se naam op die lys wat deur die aangewysde beampte ingevolge van regulasie 10(*a*) voorkom op gronde van aansoeke vir vergoeding en rehabilitasie deur die WVK verklaarde slagoffer of 'n familielid of afhanklike van 'n slagoffer te aansien van behuisingsbystand wat deur die WVK aanbeveel is;
"gesteelde huis" verwys na 'n huis waaruit 'n verklaarde slagoffer as gevolg van die konflikte van die verlede met geweld verwyder is;
"goedgekeurde gelyste begunsigde" 'n gelyste begunstigde wie se aansoek vir behuisingsbystand soos verwys in regulasie 8, goedgekeur is deur die toegewyde beampte;
"herstelwerk" verwys na die herstel van 'n beskadigde of gebrande huis as gevolg van die konflik van die verlede;
"huis" sluit in 'n plaashuis op land wat aan die verklaarde slagoffer toegeken is kragtens die gebruiklike, huisvesting of stamme se grondbesitstelsel wat toe van toepassing was;
"huishouding" die lede van 'n familie wat saam woon;
"konstruksie" verwys na die bou van 'n nuwe huis waar die huis van 'n verklaarde slagoffer gesteel is, vernietig of beskadig is**.**

"Minister van Menslike Nedersettings" beteken die lid van die Kabinet wat vir menslike nedersettings op nasionale vlak verantwoordelik is;
"toegewyde beampte" 'n beampte van die Departement wat deur die Direkteur-generaal aangewys is om met aansoeke vir bystand en verwante funksies ingevolge hierdie Regulasies te werk; en
"verklaarde slagoffer" 'n persoon wat sodanig verklaar is deur die WVK.

Owerheid verantwoordelik vir toepassing van Regulasies

2. (1) Die Direkteur-generaal is verantwoordelik vir die toepassing en implementering van die Regulasies.

(2) Die toegewyde beampte is verantwoordelik vir die uitvoering van pligte en funksies wat in die Regulasies uiteengesit is.

Leidende beginsels

3. Die volgende beginsels is van toepassing:

(a) Behuisingsbystand kragtens hierdie Regulasies mag slegs voorsien word per insident, per huishouding van 'n goedgekeurde lys van begunstigdes en mag dus slegs een ingryping voorsien aan die gelyste begunstigde, of per familie, of 'n goedgekeurde gelyste begunstigde om veelvuldige voordele vir 'n enkele insident te vermy.

(b) Die vorms van bystand is slegs beskikbaar aan die goedgekeurde gelyste begunstigdes.

(c) Slegs verklaarde slagoffers wat 'n behuising verwante insident of wat geassesseer is deur die WVK en aanbeveel is vir behuisingsbystand, sal voordeel uit die vergoeding kry.

(d) Die Nasionale Behuisingskode, 2009 uitgevaardig kragtens die Behuisingswet, 1997 (Wet No. 107 van 1997) of enige soortgelyke dokumente wat deur die Minister van Menslike Nedersettings goedgekeur is, wat die onderliggende beleidsbeginsels, riglyne en norme en standaarde wat van toepassing op die Staat se verskeie behuisingsbystand programme, bekendgestel en opgedateer vanaf 1994, uiteensit, sal insoverre van toepassing wees dat dit nie in konflik met die Regulasies is nie.

Begunstigdes

4. (1) Die begunstigdes van die behuisingsbystand waarvoor in hierdie Regulasies voorsiening gemaak word is—

(a) 'n goedgekeurde gelyste begunstigde; of

(b) indien die gelyste begunstigde oorlede is, die persone in die volgende volgorde van voorrang—

(i) die gades van 'n goedgekeurde gelyste begunstigde;

(ii) die kinders van 'n goedgekeurde gelyste begunstigde, indien die goedgekeurde gelyste begunstigde nie deur 'n gade oorleef word nie; of

(iii) die ouers van 'n goedgekeurde gelyste begunstigde, indien die goedgekeurde gelyste begunstigde nie deur 'n kind oorleef word nie.

(2) Ondanks die bepalings van subregulasie (1)(*b*), waar die goedgekeurde gelyste begunstigde oorlede is en deur meer as een gade, kind, ouer of bloedverwant, oorleef word na gelang van die geval, sal die eenmalige behuisingstoelaag of die vergoedingsbedrag in gelyke dele gedeel word en aan hierdie begunstigdes betaal word.

Behuisingsbystand vir begunstigdes

5. (1) Die behuisingsbystand moet toegestaan word aan die goedgekeurde gelyste begunstigde in die vorm van ’n eenmalige behuisingstoelaag of die konstruksie van ’n nuwe huis.

(2) ’n Eenmalige behuisingstoelaag is beperk tot ’n bedrag van R183 257.00.

(3) Die konstruksie van ’n nuwe huis is beperk tot ’n bedrag van tyd tot tyd deur die Minister van Menslike Nedersettings bepaal soos per die Militêre Veteraan bedrag.

Spesifikasies vir konstruksie van huise

6. Die volgende spesifikasies vir die konstruksie van ’n huis kragtens die Regulasies is van toepassing:

(a) Die huis moet uit 50m^2 totale vloeroppervlakte bestaan, met twee aparte slaapkamers, ’n toilet/badkamer en ’n gekombineerde kombuis/leefarea;

(b) die hele huis moet toegerus word met plafonne en insulasie bo die plafonne, om te verseker dat die SANS 10400XA voorskrifte nagekom word;

(c) keramiek vloerteëls regdeur die huis;

(d) alle binnemure moet gepleister word en sementverwerking op alle buitemure;

(e) kombuiskaste moet toegerus word met ’n elektriese dubbelplaat stoof vir kook doeleides;

(f) ’n sonwaterverhittingstelsel wat voorsien en toegerus is en warm en koue-watertoevoer in die hele huis geinstalleer;

(g) elke huis moet ’n basiese elektrisiteitsinstallasie ontvang wat uit ten minste een lig in elke vertrek, twee ligte in die gekombineerde kombuis/ leefarea en ’n elketriese prop in elk van die slaapkamers en twee proppe in die gekombineerde kombuis en leefarea;

(h) ’n enkel afdak met plaveisel; en

(i) ’n heining vir elke eiendom.

Spesifikasies vir huis van ’n gestremde persoon

7. (1) In die geval van ’n goedgekeurde gelyste begunstigde met ’n gestremdheid, moet hy of sy dieselfde fasiliteite soos bepaal in die goedgekeurde norme en standaarde deur die Departement van Menslike Nedersettings ingevolge die tersaaklike voorskrifte, ontvang.

(2) ’n Huis wat vir ’n goedgekeurde gelyste begunstigde met ’n gestremdheid gebou moet word, moet profesioneel geassesseer word soos aangedui in die Regulasies om die behoeftes, wat kan verskil gebaseer op die graad en aard van die gestremdheid van die goedgekeurde gelyste begunstigde, wat benodig word te bepaal.

(3) Die bedrag van die huis wat gebou word vir ’n goedgekeurde gelyste begunstigde met ’n gestremdheid, is beperk tot R312 006.00 of ’n bedrag, van tyd tot tyd, bepaal deur die Minister van Menslike Nedersettings: Met dien verstande waar die behoeftes van ’n goedgekeurde gelyste begunstigde met ’n besondere gestremdheid die bedrag wat vir hierdie doel deur die Minister van Menslike Nedersettings bepaal is, oorskry, die bedrag wat beskikbaar gestel is, dus aangepas moet word.

(4) Die huis wat gebou moet word, moet in ’n wyse gebou word wat aan die nuutste voorskrifte en beleide van die Departement van Menslike Nedersettings voldoen.

Aansoek vir behuisingsbystand

8. (1) ’n Goedgekeurde gelyste begunstigde wat behuisingsbystand ingevolge die Regulasies benodig, moet Vorm 1 van die Aanhangsel tot die Regulasies voltooi en die dokumente, wat in daardie Vorm benodig word, aanheg.

(2) Die voltooide aansoekvorm en die aanhangsels daaraan moet aan die toegewyde beampte, in die wyse op die aansoekvorm aangedui, indien.

(3) Die afsperdatum wat deur die Minister bepaal word deur kennisgewing in die *Staatskoerant* vir die indien van aansoeke moet ten minste voorsiening maak van ’n periode van 24 maande na die datum van inwerkingtreding van die Regulasies.

(4) Die aansoekvorm moet beskikbaar by die kantore van die toegewyde beampte en op die webwerwe van die Departement beskikbaar wees.

(5) Die toegewyde beampte moet ’n goedgekeurde gelyste begunstigde wat bystand versoek, help om vir behuisingsbystand aansoek te doen deur die aansoekvorm te voltooi en te verseker dat al die nodige dokumente aangeheg is.

Verwerking van aansoek vir behuisingsbystand

9. (1) Die toegewyde beampte moet na ontvangs van ’n aansoekvorm nagaan of die aansoeker ’n gelyste begunstigde wat vir die behuisingsbystand waarvoor aansoek gedoen word, kwalifiseer.

(2) Die toegewyde beampte kan, om die inligting bedoel in subregulasie (1) te kontrolleer, van die aansoeker vereis om addisionele inligting of dokumentasie te verskaf wat redelik benodig word om die kontrole uit te voer.

(3) *(a)* Die toegewyde beampte moet, indien hy of sy vind dat die aansoeker ’n gelyste begunstigde is en vir die bystand waarvoor aansoek gedoen is kwalifiseer—

(i) ’n sertifikaat voltooi, wat wesenlik ooreenstem met Vorm 2, vervat in die Aanhangsel;

(ii) ’n afskrif van die sertifikaat hou; en

(iii) die rede vir die bevinding aanteken.

(b) Die toegewyde beampte moet, indien hy of sy beoog om ’n bevinding te maak dat die aansoeker nie ’n gelyste begunstigde is nie of nie kwalifiseer vir die vorm van bystand waarvoor aansoek gedoen is nie, die prosedure wat in subregulasie (4) voorsien word volg.

. (4) Die toegewyde beampte moet met die maak van ’n bevinding bedoel in subregulasie (3)—

(a) die redes vir die beoogde bevinding skriftelik maak; en

(b) die aansoeker mondelings in kennis stel indien sy of haar kontakbesonderhede beskikbaar is, en skriftelik—

(i) van die beoogde bevinding; en

(ii) die aansoeker nooi om skriftelik, binne 30 dae na die ontvangs van die kennisgewing, aan die toegewyde beampte, redes in te dien oor hoekom die beoogde bevinding nie finaal gemaak moet word nie.

(5) *(a)* Die toegewyde beampte moet na die verval van die datum van indiening deur die aansoeker vir die redes waarvoor voorsiening gemaak is in subregulasie (4)(*b*)(ii), 'n bevinding maak.

(b) Die toegewyde beampte moet skriftelik die aansoeker van die bevinding en die redes vir die bevinding in kennis stel.

(c) 'n Aansoeker wat benadeel is deur 'n bevinding van die toegewyde beampte, mag ingevolge regulasie 12 van die Regulasies, appelleer.

Rol en verantwoordelikhede van Departement

10. Die verantwoordelikhede van die Departement is om—

(a) 'n register op te stel van goedgekeurde gelyste begunstigdes;

(b) die prosessering van aansoeke vir behuisingsbystand bestuur tot die omvang aangedui in die Regulasies;

(c) verseker dat die Fonds administrateur betalings ingevolge hierdie Regulasies maak; en

(d) die toeganklike en deursigtige stelsel vir die opname van betalings wat aan begunstigdes gemaak is, en verslaglewering van inligting verwant aan die implementering van die Regulasies voorsien.

Hou van rekords

11. Die toegewyde beampte moet behoorlik rekord hou van—

(a) die aansoeke vir behuisingsbystand wat ontvang is;

(b) ander inligting ontvang in verband met die aansoeke vir behuisingsbystand;

(c) dokumente ontvang in ondersteuning van die aansoeke vir behuisingsbystand;

(d) die bevindings gemaak te aansien van elke aansoek ontvang; en

(e) die aard van bystand verleen en die besonderhede te aansien van die bewoning van 'n huis.

Appèl deur benadeelde persone

12. (1) 'n Aansoeker wat benadeel is deur die bevinding van 'n toegewyde beampte kan tot die Minister appelleer.

(2) Die appèlle bedoel in subregulasie (1)—

(a) kan ter enige tyd gemaak word, maar nie later as 60 dae na die ontvangs van die kennisgewing van die bevindinge van die toegewyde beampte ingevolge hierdie Regulasies nie;

(b) moet skriftelik wees;

(c) moet die redes aandui waarom die persoon gegrief is; en

(d) moet, waar moontlik, vergesel word deur dokumente as bewys vir die redes waarom die persoon gegrief is.

(3) Die appèl moet tot die Minister in die volgende wyses ingedien word:

(a) Per geregistreerde pos;

(b) per hand by die Kantoor van die Minister; of

(c) deur e-pos, in welke geval bewys van die oordrag behou moet word.

Verwerking van appèlle

13. (1) *(a)* Die toegewyde beampte moet binne 3 dae, met kennisgewing vanaf die Minister van 'n appèl ontvang soos voor voorsiening gemaak in regulasie 12, aan die Minister die dokumente in sy of haar besit verwant aan die bevindings, saam met sy of haar redes vir die besluit, indien.

(2) Die Minister moet, om ’n bevinding rakende ’n appèl te maak, enige navrae maak om ’n bevinding ingevolge van die Regulasies te maak.

(3) Die Minister moet, binne 60 dae na die ontvangs van ’n appèl, ’n bevinding rakende ’n appèl maak en die gegriefde persoon skriftelik van sy of haar bevinding in kennis stel.

(4) Die Minister of die tersaaklike gesag, moet die aansoeker van die regsmiddele beskikbaar ingevolge die "Promotion of Administrative Justice Act, 2000" (Wet No. 3 van 2000) inlig.

Aansoek en aansoektydperk

14. (1) Hierdie Regulasies is van toepassing vir ’n tydperk van vyf jaar vanaf die datum van inwerkingtreding daarvan.

(2) Ondanks die verval van hierdie Regulasies, moet die toegewyde beampte, ten aansien van ’n aansoek wat voor die vervaldatum van hierdie Regulasies, ontvang is, die Regulasies toepas asof die Regulasies nog nie verval het nie.

Kort titel

15. Hierdie Regulasies heet die Regulasies Betreffende Behuisingsondersteuning aan die slagoffers wat deur die Waarheids- en-Versoeningskomissie geïdentifiseer is, 2025.

AANHANGSEL 1:

VORM 1
AANSOEK VIR BEHUISINGSBYSTAND
[Regulasie 8]

LEES EERS DIE VOLGENDE
Slegs ’n persoon wat–
(a) as ’n verklaarde slagoffer deur die Waarheids- en- versoeningskommissie (WVK) geïdentifiseer is en ’n behuising verwante insident gehad het of deur die WVK geassesseer is en vir behuisingsbystand aanbeveel is; of
(b) ’n afhanklike en familielid is van ’n verklaarde slagoffer, en vir behuisingsbystand wil aansoek doen, mag bystand ontvang.

Gesertifiseerde afskrifte van alle dokumente benodig wat die inligting wat in hierde vorm vervat is bevestig, byvoorbeeld identiteitsdokument moet aan hierdie aansoekvorm aangeheg word, anders sal u aansoek nie oorweeg word nie.

A. BESONDERHEDE VAN AANSOEKER			
1. Titel:	(Mnr., Me. Mev., Dr.)		
2. Van:			
3. Volle name:			
4. ID-nommer:		5. Geboortedatum:	
6. Geslag:	Manlik /Vroulik /Ander		
7. Kontakbesonderhede:	Huisadres/ Huisadres van ander persoon (indien van toepassing):		

	(Vermeld hieronder die adres waar u woon en waarheen pos gestuur kan word. Indien u nie 'n adres het nie, vermeld die adres van 'n ander persoon wat gekontak kan word bv. Plek van aanbidding, skool, gemeenskapsleier, ens.) …… …… …… ……
	Posadres/ Posadres van ander persoon (indien van toepassing): …… …… …… ……
Telefoonnommers:	Huis: ( ) …… Werk: ( ) …… Sel no.: ……
E-posadres:	

8. (a) Voltooi u hierdie vorm as 'n afhanklike van 'n verklaarde slagoffer?

JA/NEE

(b) Indien u hierdie vorm as 'n afhanklike van 'n verklaarde slagoffer voltooi, voltooi ook deel B.1 en B.2 hieronder.

9. Indien u aansoek doen vir bystand, voltooi die volgende:

(a) Is u 'n verklaarde slagoffer?

JA/NEE

(b) Indien u nie 'n verklaarde slagoffer is nie—

(i) wat is die naam van die verklaarde slagoffer?
……

(ii) Is u 'n familielid of 'n afhanklike van die verklaarde slagoffer?

JA/NEE

(c) Indien u 'n familielid of 'n afhanklike van 'n verlaarde slagoffer is, wat is u verhouding met die verklaarde slagoffer: ..…… (dui die aard van die verhouding aan, bv. is u die gade, kind, kleinkind, of broer of suster van 'n verklaarde slagoffer). Heg bewys van verwantskap aan.

10. (a) Indien u aansoek doen vir bystand, het u enige gestremdheid?

JA/NEE

(b) Indien ja, verskaf besonderhede van die gestremdheid:

……
……
……
……

……
Handtekening Datum: …….

B. 1 BESONDERHEDE VAN GELYSTE BEGUNSTIGDE

Voltooi *slegs hierdie deel as u aansoek doen vir bystand* ***as 'n gelyste begunstigde of afhanklike en familielid is aan die verklaarde slagoffer.*** *Dui hier die besonderhede van die gelyste begunstigde aan.*

1. Titel: (Mnr., Me.)
2. Van:
3. Volle name:
4. ID-nommer: 5. Geboortedatum:
6. Geslag: Manlik /Vroulik
7. Kontakbesonderhede: Huisadres/ Huisadres van ander persoon (indien van toepassing):
(Vermeld die adres waar die gelyste verklaarde slagoffer wat bystand benodig, woon en waarna pos gestuur kan word. As hy of sy nie 'n adres het nie, vermeld die adres van 'n ander persoon wat gekontak kan word bv. Plek van aanbidding, skool, gemeenskapsleier, ens.)

……
……
……
……

Posadres/ Posadres van ander persoon (indien van toepassing):
……
……
……
……

Telefoonnommers: Huis: ( ) …… Werk: ( ) ……
Sel no.: ……

E-posadres:

8. Is die aansoeker wat bystand benodig:
(a) 'n Gelyste begunstigde?

JA/NEE

(b) As hy of sy nie 'n gelyste begunstigde is nie—

(i) wat is die naam van die gelyste begunstigde?
……

(iii) is hy of sy ’n afhanklike of ’n familielid van die gelyste begunstigde?

JA/NEE

(c) As hy of sy ’n afhanklike of ’n familielid van ’n gelyste begunstigde is, wat is sy of haar verhouding met die gelyste begunstigde:…..……..... (byvoorbeeld: is jy die gade, kind, kleinkind of broer of suster van ’n slagoffer– heg bewys van verwantskap aan).

9. (a) Het die gelyste begunstigde enige gestremdheid?
JA/ NEE

(b) Indien ja, verskaf besonderhede van die gestremdheid:

……..……
……..
……

10. **Besonderhede van die insident wat gelei het tot die vernietiging/ skade/ verlies van die huis/ plaashuis:**

(a) Waar was die huis/ plaashuis geleë (voorsien fisiese adres indien beskikbaar): .....
(b) Voorsien die tipe van die huis/ plaashuis: .....
(c) Het die gelyste begunstigde die huis besit of was die huis toegeken aan die gelyste begunstigde?

BESIT		**TOEGEKEN**	

(heg bewys aan soos die toekenningsakte, Toestemming om te Bewoon, indien van toepassing)

(d) Wie het die huis besit as die huis nie deur die gelyste begunstigde besit is of toegeken is nie?

(e) Beskryf hoe die huis beskadig/ vernietig/ gebrand/ verloor is:
……
……
……
……
(f) Datum/jaar wanneer die huis beskadig/ vernietig/ gebrand/ verloor is:
……
(g) Lys die persone wat in die huis gewoon het op daardie tydperk en hul verhouding met die gelyste begunstigde:
……
……
……

Handtekening ……. Datum: …….

B.2 VORMS VAN BYSTAND WAARVOOR AANSOEK GEDOEN WORD

Die vorms van bystand is ’n eenmalige behuisingstoelaag of die konstruksie van ’n nuwe huis

VORMS VAN BYSTAND

1. Merk die toepaslike boksie

1.	Konstruksie van ’n nuwe huis	
2.	Eenmalige behuisingstoelaag	

2. Heg bank bevestigingsbrief van die aansoeker of gelyste begunstigde aan in wie se bankrekening die geld betaal moet word:

C. SERTIFISERING

Ek, ……, sertifiseer hierby dat die inligting wat ek hierbo voorsien het korrek en na die beste van my wete waar is. Ek gee die Departement van Justisie en Staatkundige Ontwikkeling hierby toestemming om te bevestig dat enige van my stellings korrek is. Ek weet dat ek vervolg kan word as ek wetend valse inligting voorsien.

……
Handtekening van aansoeker Datum: …….

D. VRYSTELLING

Ek, ……., verstaan dat die Departement van Justisie en Staatkundige Ontwikkeling nie verantwoordelik gehou kan word vir enige misbruik van fondse wat aan my voorsien is as ’n eenmalige behuisingstoelaag nie. As n ontvanger van hierdie fondse, verstaan ek dat dit my verantwoordelikheid is om dit vir die beoogde doel te gebruik en te verseker dat dit nie onvanpas gebruik word nie.

Handtekening van die aansoeker: …….

Datum: ……..

LET WEL

Die aansoekvorm moet, nadat dit ingevul is, by die toegewyde beampte ingedien word-
(a) elektronies na die volgende adres: ……..…..@justice.gov.za; of

(b) deur geregistreerde pos na die volgende adres: Die Hoof: WVK Eenheid, Die Departement van Justisie en Staatkundige Ontwikkeling, Privaatsak X81, Pretoria, 0001.

VORM 2
SERTIFIKAAT DEUR TOEGEWYDE BEAMPTE
[Regulasie 9(3)(*a*)(i)]

(Hierdie vorm moet voltooi word deur die toegewyde beampte (’n beampte in die WVK Eenheid) wanneer daar nagegaan word of die aansoeker ’n verklaarde slagoffer of afhanklike of ’n familielid van ’n verklaarde slagoffer is)

** Merk gepaste blokkie met ’n X*

A. BESONDERHEDE VAN DIE GOEDGEKEURDE GELYSTE BEGUNSTIGDE INGEVOLGE REGULASIE 19	
Naam van persoon wat bystand benodig:	
ID-nommer:	
Geboortedatum:	
Datum waarop aansoek ontvang is:	

B. BEVESTIGING DEUR TOEGEWYDE BEAMPTE		
Die persoon in Deel A vermeld is ’n–		
(a) ’n goedgekeurde gelyste begunstigde; of	***JA / NEE**	
	WVK-verwysingskontrole	**JA / NEE**
	WVK verwysingsnommer van verklaarde slagoffer	
	Bykomende dokumente/ inligting ontvang	**JA / NEE**
	Indien Ja, spesifiseer	

Of

(b) VERWANT AAN ’N GOEDGEKEURDE GELYSTE BEGUNSTIGDE ***Ja / Nee**
Sy of haar verhouding met die goedgekeurde gelyste begunstigde is as volg:
……
…….

Of

(c) AFHANKLIKE VAN ’N GOEDGEKEURDE GELYSTE BEGUNSTIGDE: ***Ja / Nee**
Die gronde van sy of haar afhanklikheid op die goedgekeurde gelyste begunstigde is as volg:
……
……..……

C. AANBEVELING DEUR TOEGEWYDE BEAMPTE

D. BESONDERHEDE VAN TOEGEWYDE BEAMPTE
Naam en van: ..... ……. Handetekening van toegewyde beampte Datumstempel:

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