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GENERAL NOTICES • ALGEMENE KENNISGEWINGS

INDEPENDENT COMMUNICATIONS AUTHORITY OF SOUTH AFRICA

NO. 7161 **20 February 2026**

FEES AND CHARGES FOR POSTAL SERVICES

The Independent Communications Authority of South Africa (ICASA) hereby gives notice in terms of Section 30 of the Postal Services Act No.124 of 1998 that the postage rates and service fees for the reserved postal services contained in this schedule will apply as from 01 April 2026.

Mothibi G Ramusi
Chairperson
Date: 16 February 2026

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Schedule

1.1 Limits of mass and size of postal articles in the domestic service

Letter products (domestic only)

Class of letter product	Maximum thickness	Maximum mass	Size limitations	
			Maximum	Minimum
Small (DL) maxi	5 mm	50 g	120 mm x 235 mm	90 mm x 140 mm
Medium (B5)	10 mm	1 kg	250 mm x 176 mm	
Large (B4)	30 mm	1 kg	353 mm x 250 mm	
Postcards	0,295 mm	10 g	353 mm x 250 mm	90 mm x 140 mm
Cylinders/rolled items	70 mm 70 mm	1 kg 1 kg	Length 520 mm Length 620 mm	
Rolled addressed newspapers	70 mm	1 kg	353 mm	

Out of standard
When articles do not conform to the maximum mass, size or thickness, the next rate category must be applied.

Articles smaller than 90 mm x 140 mm
The rate applicable must be charged according to the criteria for B5 or B4.

Domestic bulk mail

Unsorted (ordinary) bulk mail

- The service is suitable for individuals and businesses that post 100 and more domestic letters.
- Mail will only be accepted if an official payment method is used, i.e., stamps, remote meter-setting franking machine mail, postage-paid and postage-included envelopes.
- Remote meter-setting mail may only be posted at designated offices.
- Mail paid for by all other payment methods may be posted at any post office/mail centre.
- Letters must be faced and tied in bundles when handed in over the counter.

Presorted bulk mail

- The service is suitable for businesses that post large numbers of domestic letters. The minimum volume is 1 000 and more presorted articles per consignment.
- The items must meet the relevant criteria as described in the National Bulk Mail Service Guide.

- All articles in a consignment must -
  - originate from the same sender,
  - be identical in shape, size and mass; and
  - have the same contents.
- The articles must contain return addresses.

- Mail will only be accepted if the official payment methods are used, i.e., stamps, Permit Mail (only presorted bulk mail), remote meter-setting franking machine mail, postage-paid and postage-included envelopes.
- No rebates apply to letters with stamps as a payment method.
- The client must have his database checked by an official PAMSS and provide the official grading certificate with each posting together with the Bulk Mail Delivery Note.
- Mail must be posted at designated mail centres and mail accepting offices only.

Items larger than 353 x 250 mm, thicker than 30 mm and weighing more than 1 kg will be considered parcels.

1.2 List of postage rates and service fees payable on postal articles posted in South Africa for delivery in South Africa

New rates for domestic letters (VAT inclusive)

Stamp booklets

Stamp booklet (domestic standard)	New rate
Booklet of 10 stamps	R 71.00
Boxes of 50 (500 stamps)	R 3 550.00
Boxes of 100 (1 000 stamps)	R 7 100.00
Roll of 100 (100 stamps)	R 710.00
Rolls of 100 (5) (500 stamps)	R 3 550.00
Rolls of 100 (10) (1 000 stamps)	R 7 100.00

Volume variance discount on domestic stamp products

Product	Discount	Net Price
Boxes of 50 (500 stamps)	2%	R 3 479.00
Boxes of 100 (1 000 stamps)	5%	R 6 745.00
Rolls of 100 (5) (500 stamps)	2%	R 3 479.00
Rolls of 100 (10) (1 000 stamps)	5%	R 6 745.00

Ordinary mail

Product	New rate
Client's own envelope (unsorted/non-bulk)	
Small (DL) maxi	R 7.10
Medium (B5)	R 14.25
Large (B4)	R 17.40
Cylinder/rolled items	
Cylinder/rolled items (520 mm x 70 mm) *	R 17.40
Cylinder/rolled items (620 mm x 70 mm) *	R 30.90
Rolled addressed newspapers	
Rolled addressed newspapers (324 mm x 70 mm)	R 9.45
Postage included (prepaid) envelope (postage and cost of envelope)	

Small (C6) with and without window and self-seal envelope	R 7.50
Small (DL) maxi with and without window and self-seal envelope	R 7.50
Medium (B5)	R 16.25
Large (C4)	R 21.90
Lettergram (prefabricated)	R 7.40
Postcard	
Change of address (postage paid)	R 7.50
Ordinary postcard (Post Office card, postage paid)	R 7.50
Client's own postcard	
Small (DL) maxi	R 7.10
Medium (B5)	R 14.25
Large (B4)	R 17.40
Advertising mail/Magmail (ordinary mail) [minimum 1 000 items per category, per consignment]	
Small (DL) maxi	R 5.80
Medium (B5)	R 10.35
Large (B4)	R 15.05
Response Mail [minimum 1 000 items per category, per consignment]	
Small (DL) maxi	R 5.95
Medium (B5)	R 10.45
Large (B4)	R 15.20

Postage included envelopes discount

Postage included envelopes bought in bulk	Discount on postage
250 – 499	1%
500 – 9 999	2%
10 000 – 19 999	3%
20 000 – 49 999	4%
50 000 upward	Consult Sales Department

Fastmail

Product	New rate
Client's own envelope	
Small (DL) maxi	R 11.45
Medium (B5)	R 27.25
Large (B4)	R 33.00
Cylinder/rolled items	
Cylinder/rolled items (520 mm x 70 mm) *	R 28.20
Cylinder/rolled items (620 mm x 70 mm) *	R 33.45
Addressed rolled newspapers	
Addressed rolled newspapers	R 27.25
Postage included (prepaid) envelope (postage and cost of envelope)	

Small (DL) maxi with or without window	R 12.10
Medium (B5)	R 29.30
Large (C4)	R 34.30
Large (B4)	R 36.50
Client's own postcard	
Small (DL) maxi	R 11.45
Medium (B5)	R 27.25
Large (B4)	R 33.45
Advertising mail and Magmail (Fastmail) - bulk mail only (minimum 1 000 items per category) Client's own envelope	
Small (DL) maxi	R 11.45
Medium (B5)	R 27.25
Large (B4)	R 33.00

Business Reply Service

Product	Rate
New licence	R 503.40
Renewal of licence (annually)	R 503.40
Ordinary mail (service fee)	
Small (DL) maxi	R 7.50
Medium (B5)	R 14.45
Large (B4)	R 18.50
Parcels (excludes postage)	R 14.40
Parcels (includes postage)	R 102.90
Cylinder (postage and handling fee)	
520 mm x 70 mm	R 18.50
620 mm x 70 mm	R 32.10
Fastmail (handling fee)	
Small (DL) maxi	R 12.10
Medium (B5)	R 28.20
Large (B4)	R 33.45
Cylinder (postage and handling fee)	
520 mm x 70 mm	R 28.50
620 mm x 70 mm	R 34.30

Number of BRS articles returned	Discount per response item
5 000 up to 10 000	R 0.05
10 001 up to 20 000	R 0.10
20 001 up to 30 000	R 0.10
30 001 up to 40 000	R 0.10
40 001 up to 200 000	R 0.15
200 001 up to 400 000	R 0.20
400 001 up to 600 000	R 0.25
600 001 up to 800 000	R 0.25
800 001 up to 1 000 000	R 0.35
1 000 001 and up	R 0.35

Registered letter (with insurance option) *including postage*

Product	Service fee
Small (DL) maxi	R 49.55
Medium (B5)	R 56.70
Large (B4)	R 59.85
Postage-included registered envelope	R 54.80
Compulsory registration	R 89.35

Product	Category	Rate
Registered with insurance option	Interception of registered article	R 32.65
SMS Tracking on recorded items	Premium number 32932	R 1.70

Insurance fee (for registered letters)

Item value	Service fee
Up to R100,00	Free
Up to R250,00	R 34.60
Up to R500,00	R 70.95
Up to R1 000,00	R 142.60
Up to R1 500,00	R 212.30
Up to R2 000,00	R 283.20

Advice

Product	Service fee
Proof of delivery	R 75.70
Advice of delivery (AR card)	R 15.35
Acceptance slip	Free

Franking machine licences

Product	Service fee
New licences	R 550.20
Transfer of licence	R 550.20
Renewal of licence (annual)	R 397.50
Spoiled impression fee (per 100/portion of these)	
Small (DL) maxi	R 62.70
Medium (B5)	R 79.30
Large (B4)	R 98.05

Other service fees

Type	Rate
Exchange of one denomination of postage stamp or postal stationery article for another	Five per cent of the value of the stamps or stationery item with a minimum charge of R 7.10
Enquiry about letters and parcels (all services)	Free of charge
Interception/ redirection of a parcel	R 54.95
Late fee for acceptance of a domestic postal article after closing of mail (all postal articles)	R 37.80

Postage included postcards

Postcards bought in bulk	Discount Given
5 000 to 9 999	1.0%
10 000 to 14 999	1.5%
15 000 to 19 999	2.0%
20 000 and more	2.5%

1.3. Domestic parcel service

This service is available at all post offices.

Counter to counter	**R 88.45** for the first kilogram **R 11.95** for each additional kg or part of a kg

What is considered as a parcel?

Any postal item larger than 250 x 353 mm and/or thicker than 30 mm and/or weighing more than 1 kg will be considered a parcel.

- Fees are based on the greater of the actual mass or the volumetric mass (i.e., Length by width by height (cm) divided by 5000) are charged for non-documents (parcels)

Insurance is an optional extra. The client has the option of insuring the ordinary parcel at a rate of three per cent of the declared value up to a maximum of R5 000 with a minimum rate of R 7.10 per parcel.

1.4 International mail

International letter and parcel services are available worldwide, either by airmail or surface mail. These services may be accessed by posting either at post offices or by posting in street posting boxes. The available range of services includes:

Product	Description
Aerogrammes	Special prepaid air-mail letters consisting of one lightweight folded sheet of paper that can be sealed. No enclosures are permitted
Postcards	Convenient conveyance of unenclosed messages and greetings
Small letters	Consists of private and business letters up to 50 g and no bigger than 120 x 235 x 5 mm
Medium letters	Consists of private and business letters up to 250 g and no bigger than 250 x 176 x 10 mm
Large letters	Consists of private and business letters up to 300 g and no bigger than 353 x 250 x 30 mm
Small parcels	For small quantities of low-mass goods under 2 kg at a lower rate and with simpler customs declarations than for large parcels
Large parcels	For the conveyance of goods and material up to 30 kg. The maximum mass differs from country to country.
Registered mail	A separately streamed service with added security for letter post items
Direct publishers bags (M Bags)	The economical conveyance by air mail or surface mail of printed matter to the same addressee at the same address. A minimum rate for 5 kg applies to each bag. The mass of each item in the bag must not be more than 2 kg.

Special value-added services

Value can be added to basic international mail services by buying additional value-added services. These include express delivery, registered, insured and advice-of-delivery (AR) options. As these add-on services are not available to some countries or for some categories of mail, enquiries should be made at post offices to find out if they are available for your purposes. Insured and registered items must be posted at post office counters and not in street post-boxes.

International reply coupons

The international reply coupon service enables customers to repay the postage on a reply from a correspondent abroad. Coupons sent abroad may be exchanged for one or more postage stamps representing the minimum postage pre-payable on an air-mail letter. The coupons cost R 55.80 and are available at post offices.

Exchange control regulations

Exchange control regulations apply equally to postal items as they do to other exports. Generally, items of a value of more than R1 000 require specific export documents to be completed. Details are available at post offices.

Customs declarations

The type and extent of customs declarations are regulated by the statutes of the Universal Postal Union and the requirements of destination countries. The following basic requirements are stipulated for the various mail categories.

ARTICLE/CONTENTS CATEGORY	CUSTOMS DOCUMENTATION REQUIRED
Letter post items and small parcels	
Letters not containing merchandise, aerogrammes, greeting cards and postcards	No customs documentation is required
Letters and letter packets containing merchandise or goods, printed matter consignments and small parcels up to 2 kg with contents **under** R2 000 in value	Attach a fully completed CN22 green customs sticker
Letters and letter packets containing merchandise or goods, printed matter consignments and small parcels up to 2 kg with contents **over** R2 000 in value	Attach customs forms appropriate to the country of destination. Consult the list overleaf or check with your local post office for details
Direct publishers bags (M Bags)	
Up to R2 000 in value	Attach a fully completed CN22 sticker
Over R2 000 in value	Attach CN22 and CN23
Large parcels (parcels over 2 kg)	
All large parcels	CN23, CP71 or PP4 as required for individual destinations. Consult the list overleaf or check with your local post office for details

Letter post rates * (all prices shown in Rand).
Note: Surface Mail for African countries has been discontinued with the exception of Lesotho, Swaziland (Now known as eSwatini), Mozambique and Botswana in the 2019/20 control period. Surface Mail was also discontinued for Brazil and Canada in the 2021/22 control period.

Category	Air mail		Surface Mail		Maximum size	Maximum thickness	Minimum mass	Maximum mass
	Southern Africa	Rest of world	Southern Africa	Rest of world				
Aerograms (per item)	R 10.65	R 10.65	N/A	N/A	120X235 mm	No enclosures permitted		10g
Postcards (per item)	R 14.35	R 14.35	R 8.73	R 8.73	120x235 mm	Must not be enveloped		10g
Small letters (per item)	R 12.95	R 16.80	R 10.90	R 14.20	120x235 mm	5mm		50g
Medium letters (per item)	R 46.85	R 56.60	R 37.80	R 42.70	250x176 mm	10 mm		250g
Large letters (per item)	R 72.80	R 95.95	R 59.55	R 64.00	353x 250mm	30mm		300g
Small parcels (per 100 grams)	R 41.25	R 72.60	R 31.95	R 37.35	Length, width and depth combined not exceed 900 mm, nor the greatest the greatest dimension to exceed 600mm **			2Kg
Direct publishers bags (per kg)	R 156.75	R 448.50	R 78.15	R 75.90	Length + girth not to exceed 2m maximum length not to exceed 1.05m		5Kg	20Kg
Registration fee (per item)	R 67.15	R 67.15	R 67.15	N/A				
Express delivery fee (per item)	R 75.90	R 75.90	R 75.90	R 75.90	N/A			
International reply coupon *IRC020001*	R 55.80	R 55.80	R 55.80	R 55.80	N/A			

Note: International letter post products have no insurance option and may only be registered.
* Enquire at your local post office for details of any service suspensions.
# Angola, Botswana, Burundi, Comoros, Congo (Dem Rep), Congo (Peoples Rep), Gabon, Kenya, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Réunion, Rwanda, Seychelles, eSwatini, Tanzania, Uganda, Zambia and Zimbabwe.
** If in roll form, length plus twice the diameter not to exceed 1 040 mm, nor the greatest dimension to exceed 900 mm
*** A minimum rate for 5 kg applies

* Registered surface mail service from RSA to rest of the world has been terminated.
Large parcel rates* (all prices shown in Rand)

PARCEL CHARGING ZONE		AIR MAIL	
	Zone Coverage	Rate per parcel	Plus, rate per 100g or part thereof
Zone A	Botswana, Comoros, Kenya, Namibia, Seychelles, eSwatini, Ascension and St Helena	R 264.45	R 8.05
Zone B	Angola, Lesotho, Madagascar, Mozambique, Réunion, Rwanda, Uganda, Zambia and Zimbabwe	R 390.00	R 10.10
Zone C	Northern Africa and the Middle East. Major destinations in this zone include Israel, Nigeria, and Ghana.	R 390.00	R 36.55
Zone D	Europe, Russian Federation and former USSR states. Major destinations in this zone include Austria, Germany, Great Britain, France, Italy, Netherlands and Switzerland.	R 403.50	R 33.30
Zone E	Americas and the Caribbean (except Canada). Major destinations in this zone include the United States of America.	R 300.10	R 52.00
Zone F	Asia Pacific and Canada. Major destinations in this zone include Australia, Canada, China, Japan and New Zealand.	R 286.70	R 46.45

An expanded list of the countries and their charging zones is provided overleaf together with information concerning customs documentation required for those countries. Information concerning countries not listed can be obtained from your local post office.

* African countries are discontinued with the exception of Lesotho, Swaziland and Botswana in the 2019/20 control period for surface mail.

*Outbound Surface Mail destined for New Zealand has been discontinued as per the Universal Postal Union (UPU) Circular notice, no.137, dated 1 October 2018, therefore all International Inbound postal mail destined for New Zealand are delivered by the domestic priority air service.

PARCEL CHARGING ZONE		**SURFACE MAIL**	
	Zone Coverage	Rate per parcel	Plus, rate per 100g or part thereof
Zone A	Botswana, eSwatini, Ascension and St Helena	R 251.05	3.30
Zone B	Lesotho and Réunion	R 390.00	6.25
Zone C	The Middle East. Major destinations in this zone include Israel.	R 362.95	10.10
Zone D	Europe, Russian Federation and former USSR states. Major destinations in this zone include Austria, Germany, Great Britain, France, Italy, Netherlands and Switzerland.	R 380.90	7.10
Zone E	Americas and the Caribbean (except Canada). Major destinations in this zone include the United States of America.	R 300.10	11.25
Zone F	Asia Pacific. Major destinations in this zone include Australia, China and Japan.	R 280.40	7.10

COUNTRY	ZONES		CUSTOMS DOCS FOR PARCELS	COUNTRY	ZONES		CUSTOMS DOCS FOR PARCELS	COUNTRY	ZONES		CUSTOMS DOCS FOR PARCELS
	Letter post	Parcel post			Letter post	Parcel post			Letter post	Parcel post	
Afghanistan	ROW	F	CN23 CP71	Georgia	ROW	D	CN23 CP71	Norway	ROW	D	CN23 CP71
Algeria	ROW	C	CN23 CP71	Germany	ROW	D	CN23 CP71	Oman	ROW	C	PP4
Albania	ROW	D	CN23 CP71	Ghana	ROW	C	PP4	Pakistan	ROW	F	CN23 CP71
Angola	SA	B	CN23 CP71	Great Britain	ROW	D	PP4	Panama	ROW	E	CN23 CP71
Andorra	ROW	D	CN23 CP71	Greece	ROW	D	CN23 CP71	Papua N G	ROW	F	PP4
Antigua/Bar	ROW	E	PP4	Grenada	ROW	E	PP4	Paraguay	ROW	E	CN23 CP71
Armenia	ROW	D	CN23 CP71	Guatemala	ROW	E	CN23 CP71	Peru	ROW	E	CN23 CP71
Argentina	ROW	E	CN23 CP71	Guinea Bissau	ROW	C	CN23 CP71	Philippines	ROW	F	PP4
Ascension	ROW	C	PP4	Guinea Rep	ROW	C	CN23 CP71	Poland	ROW	D	CN23 CP71
Austria	ROW	D	CN23 CP71	Guyana	ROW	E	PP4	Portugal	ROW	D	CN23 CP71
Australia	ROW	F	PP4	Haiti	ROW	E	CN23 CP71	Qatar	ROW	C	PP4
Azerbaijan	ROW	D	CN23 CP71	Hawaii	ROW	E	PP4	Reunion	SA	B	CN23 CP71
Azores	ROW	D	CN23 CP71	Honduras	ROW	E	CN23 CP71	Romania	ROW	D	CN23 CP71
Bahamas	ROW	E	PP4	Hong Kong	ROW	F	PP4	Russia	ROW	D	CN23 CP71
Bahrain	ROW	C	PP4	Hungary	ROW	D	CN23 CP71	Rwanda	SA	B	CN23 CP71
Bangladesh	ROW	F	CN23 CP71	Iceland	ROW	D	CN23 CP71	Samoa West	ROW	F	PP4
Barbados	ROW	E	CN23 CP71	India	ROW	F	CN23 CP71	Sao Tome	ROW	C	CN23 CP71
Belize	ROW	E	PP4	Indonesia	ROW	F	CN23 CP71	Saudi Arabia	ROW	C	CN23 CP71
Belgium	ROW	D	CN23 CP71	Iran	ROW	F	CN23 CP71	Senegal	ROW	C	CN23 CP71
Belorussia	ROW	D	CN23 CP71	Iraq	ROW	F	CN23 CP71	Seychelles	SA	A	PP4
Benin	ROW	C	CN23 CP71	Ireland	ROW	D	PP4	Sierra Leone	ROW	C	PP4
Bermuda	ROW	E	PP4	Israel	ROW	C	CN23 CP71	Singapore	ROW	F	PP4
Bhutan	ROW	F	CN23 CP71	Italy	ROW	D	CN23 CP71	Slovakia	ROW	D	CN23 CP71
Bolivia	ROW	E	CN23 CP71	Ivory Coast	ROW	C	CN23 CP71	Slovenia	ROW	D	CN23 CP71
Bosnia	ROW	D	CN23 CP71	Jamaica	ROW	E	PP4	Solomon Is.	ROW	F	PP4

Botswana	SA	A	PP4	Japan	ROW	F	CN23 CP71	Somalia	ROW	C	Suspended
Brazil	ROW	E	CN23 CP71	Jordan	ROW	C	CN23 CP71	Spain	ROW	D	CN23 CP71
Bulgaria	ROW	D	CN23 CP71	Kazakhstan	ROW	D	CN23 CP71	Sri Lanka	ROW	F	PP4
Burundi	SA	C	CN23 CP71	Kenya	SA	A	PP4	St. Christopher	ROW	E	PP4
Burkina Faso	ROW	C	CN23 CP71	Kiribati	ROW	F	PP4	St Helena	ROW	C	PP4
Brunei/Dar.	ROW	F	PP4	Korea North	ROW	F	CN23 CP71	St. Vincent	ROW	E	PP4
Cameroon	ROW	C	CN23 CP71	Korea South	ROW	F	CN23 CP71	Sudan	ROW	C	CN23 CP71
Cambodia	ROW	F	CN23 CP71	Kuwait	ROW	C	CN23 CP71	Suriname	ROW	E	CN23 CP71
Canada	ROW	F	PP4	Kyrgyzstan	ROW	D	CN23 CP71	Sweden	ROW	D	CN23 CP71
Cape Verde	ROW	C	CN23 CP71	Laos	ROW	F	CN23 CP71	Switzerland	ROW	D	CN23 CP71
Central Africa	ROW	C	CN23 CP71	Latvia	ROW	D	CN23 CP71	Syria	ROW	C	CN23 CP71
Chad	ROW	C	CN23 CP71	Lesotho	SA	B	PP4				
Chile	ROW	E	CN23 CP71	Lebanon	ROW	C	CN23 CP71				
eSwatini	SA	A	PP4	Nigeria	ROW	C	PP4				

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